

**TEMPORARY EMPLOYEE DECLARATION
Office Support**

1. I am an Australian resident and/or hold a visa permitting me to work.
2. I hereby apply to work as a Temporary and agree to be employed on an hourly, part-time or weekly basis, depending on assignment offered and my availability.
3. I understand that I will be employed under the CLERICAL ADMINISTRATIVE EMPLOYEES IN TEMPORARY EMPLOYMENT SERVICES (STATE) AWARD. I am informed that this is the appropriate Award for all Temporaries employed by Essential Appointments Pty Ltd and other members of the Recruitment & Consulting Services Association.
4. I agree to keep confidential any information acquired during the course of an assignment.
5. I understand that I will be entitled to receive superannuation provided that my gross income over any calendar month is greater than \$450.00.
6. I understand that I am not entitled to be paid for public holidays.
7. I understand that the hourly rate I am paid will include payment in lieu of annual holidays as specified by the CLERICAL ADMINISTRATIVE EMPLOYEES IN TEMPORARY EMPLOYMENT SERVICES (STATE) AWARD.
8. I understand that I am protected by Workers' Compensation Insurance. I have/have not had any claims under Workers' Compensation with any previous employers.

SIGNATURE: _____ **DATE:** _____

PRINT NAME: _____